

DILHAM PARISH COUNCIL

8th May 2026

To All Councillors: Your attendance is required at the Annual Parish Council Meeting to be held on **18th May 2026** in Dilham Village Hall commencing directly after the Annual Parish Meeting

Signed

CM Drew

C.M Drew

Clerk to the Council.

AGENDA:

1. **ELECTION OF CHAIR**
2. **TO RECEIVE DECLARATIONS OF ACCEPTANCE OF OFFICE**
3. **ELECTION OF VICE-CHAIR**
4. **TO ACCEPT AND APPROVE APOLOGIES FOR ABSENCE**
5. **TO APPROVE MINUTES OF THE LAST MEETING**
6. **MATTERS ARISING** – update on matters not on the agenda
7. **TO CONSIDER A CO-OPTION APPLICATION**
8. **DECLARATIONS OF INTEREST IN RESPECT OF THE CURRENT AGENDA**
9. **REGISTER OF INTEREST FORMS**
10. **PUBLIC PARTICIPATION, COUNTY AND DISTRICT COUNCILLOR REPORTS**
11. **CORRESPONDENCE**
 - a. To note email and response re license application - WK/260003110 Glamping Site, Oak Road, Dilham.
 - b. To note email Broads Authority –Review of the Broads Plan
 - c. To discuss email re Safety of Dilham’s Roads
 - d. To discuss email re grass triangle outside the pub
12. **ANNUAL RETURN**
 - a. To receive Internal Auditor’s report
 - b. Completion of the Annual Governance Statement
 - c. To approve the Annual Parish Council Accounts
 - d. To Approve the Annual Return
 - e. To consider resolution for exception from external audit
13. **FINANCIAL AND ADMINISTRATIVE MATTERS**
 - a. To review schedule of assets
 - b. To appoint Internal Auditor
 - c. To appoint a member of the Council to undertake the periodic review of the administration and accounting procedures
 - d. To approve schedule of meetings 26/27
 - e. To review risk assessment
 - f. To consider Parish Council Insurance renewal
 - g. To consider subscription to Norfolk ALC
 - h. To consider subscription to Norfolk PTS
 - i. To Approve General Reserve figure
 - j. To receive monthly budget report
 - k. To approve Annual Bank Reconciliation
 - l. To consider installing and maintaining dog bins for the Village
14. **INVOICES TO APPROVE FOR PAYMENT.**

	£
a. NPTS Subscription	74.40
d. Parish Clerk Salary April and May	524.74
e. HMRC Income tax	106.00
d. Norfolk ALC subscription	123.64
e. Insurance Premium	241.00

Total £1069.78

Income: Precept £3100

15. PUBLIC RIGHTS OF WAY

- a. Update on highways maintenance

16. PLANNING MATTERS.

a. Applications for consideration:

b. Notifications:

c. Outstanding: NONE

d. Responses sent under the Planning Protocol: PF/26/0791| Dilham Grange, Chapel Road, Dilham, Norfolk| Installation of ground mounted solar PV array–

Response sent – No comment

17. ITEMS FOR REPORTING FOR FUTURE AGENDA

18. DATE AND TIME OF THE NEXT MEETING.

TBC commencing at 7:30 p.m. in the Village Hall